



MEMBERSHIP MANUAL

INTRODUCTION

This membership manual is intended to provide the Choir and Band at ChristWay Church with a handbook that will provide operational guidance and enable this body to function with excellence in the ministry to which the Lord has called it. ChristWay Music and Fine Arts endeavors to lead according to the *Holy Scriptures* and to minister the *Good News of Jesus Christ* to all people.

MUSIC AND FINE ARTS MISSION

Believing God has called us to this ministry, we realize the awesome responsibility we bear: we are more than just a Choir and Band – we are Worship Leaders. As such, we believe we have been brought together to:

- ◇ **Lift up the name of Jesus**
- ◇ **Inspire worship and praise**
- ◇ **Lead God’s army into a victorious battle**
- ◇ **Lead God’s people into the Holy of Holies**
- ◇ **Be a living testimony of the amazing grace of Jesus Christ**

PLEDGE

We will endeavor, by the aid of the Holy Spirit, to walk together in Christian love; to serve for the advancement of ChristWay Church and its ministries; to promote its prosperity and spirituality; to sustain its worship, ordinances, discipline and doctrines; to cheerfully, and regularly, support the ministry of Music and Fine Arts; to spread the Good News of Jesus Christ to all people who see and hear our witness of God’s greatness and love.

We also determine to walk carefully in the world, to be faithful in our engagements, to avoid critical or negative attitudes; to remember one another in prayer; to aid one another in times of difficulty and to cultivate Christian character in our lives individually and as a body.

*“Let the words of my mouth and the mediations of my heart be acceptable in your sight,
O Lord, my strength and my Redeemer.” (Psalms 19:14)*

GUIDELINES

MEMBERSHIP

Music and Fine Arts Open Enrollment periods are announced several times throughout the year. Interest in becoming a member is expressed by completing a recruitment card or calling the music office. Those desiring to become a member are required to attend a personal interview and audition with the Worship Pastor.

To become a member of the Choir and Band, you must ...

- A. Be a believer in Jesus Christ and have confessed Him as Lord and Savior of your life.
- B. Have attended ChristWay Church regularly for a minimum of three months, with a sincere desire to be committed to our church and this ministry. If you are not a member, you must complete a Membership Card and join at the next membership opportunity.
- C. Maintain a lifestyle which reflects a commitment to Christ. Each member should avoid any action that would bring reproach upon Christ and His Church, or cause the ministry of ChristWay to be compromised. ChristWay Church follows the Biblical guidelines for Christian living, and expects people in leadership to follow accordingly.
- D. Support the total ministry of ChristWay Church in tithes and other financial offerings in accordance with Proverbs 3:9.
- E. Be available and committed to faithful and consistent attendance at all rehearsals. Regular rehearsal are Wednesday evenings from 7 – 8:30 PM in the Choir Suite. Additional rehearsals are scheduled as needed and your participation is expected.
- F. Be available and committed to minister in song at all services. Current service time is 10:30 AM. Choir members are to be in the Choir Suite at 10:15 AM for warm-up and prayer.
- G. Be available for participation in all special events which involve ChristWay Music and Fine Arts. This includes, but is not limited to, Christmas and Easter presentations, Social Events, and our Annual Retreat.

To retain membership in the Choir and Band, you must ...

- A. Maintain a seventy percent (70%) or greater attendance record. Attendance is taken at all rehearsals and worship services and the Section Leaders report attendance records to the Worship Pastor. Failure to maintain a seventy percent (70%) attendance record in any quarter will result in a meeting with the Worship Pastor to reevaluate your continued participation.
- B. Participate in ALL Music and Fine Arts functions, including Social Events and the Annual Retreat.
- C. Live a lifestyle consistent with the New Testament and be loyal to ChristWay Church with financial support and full support of the overall ministries of the church.

ABSENCES

An "Excused Absence" occurs when an anticipated absence from a rehearsal or worship service is reported to the administration in advance of the absence. "Excused Absences" include work conflicts, illness, death in the family and vacations. An "Unexcused Absence" from a rehearsal or worship service is an absence that is not reported to the administration in advance of the absence. An "Unexcused Absence" will be noted in your attendance record. Notification may be made by texting or calling the Worship Pastor and/or your Section Leader, sending an email to christwaymfa@gmail.com, or completing an Absentee Slip in the Choir Suite.

STAGE ETIQUETTE

While on the risers or stage, please remember *your every movement is observed by the congregation*. Please refrain from all unnecessary movement and talking. Please do not chew gum while on the risers or stage. Do your best to ALWAYS smile and look pleasant. Watch the Worship Pastor for any special instructions or directions. Please do not enter or exit the risers or stage after service has begun. Do your best to communicate the message of the song with your eyes and face and attempt to engage the congregation as you worship.

INSTRUCTIONS REGARDING PERFUMES AND COLOGNES

Limited use of strong perfumes, colognes, deodorant, and scented body sprays, in consideration of those around you, is greatly appreciated. Personal hygiene and cleanliness are of the utmost importance; come to rehearsals and services with fresh breath and clean bodies!

APPEARANCE AND ATTIRE

Part of our stated mission is to lift up the name of Jesus through our ministry. To effectively accomplish this, and not draw attention to self, you are asked to always DRESS MODESTLY. Please maintain an appearance that is consistent with respect and reverence. If you are unsure what is considered modest and respectful, please speak with the Worship Pastor or your Section Leader for direction. The Color Code for each Sunday is published in the weekly InCHOIRer Newsletter.

LADIES:

Exercise good taste with your hair, make-up and jewelry choices. Please refrain from wearing low-cut, backless, spaghetti-strap, and sleeveless dresses or tops.

MEN:

Exercise good taste in your grooming and clothing choices.

MUSIC BINDERS & SONG DEMOS

Binders are provided for each member. It is your responsibility to maintain the music in your binder and to occasionally purge old and unused titles when requested by the Librarian. Your Section Leader is responsible for initially assigning a binder to you. An online link is provided by email for independent listening and learning. If you do not use email, CDs are occasionally available for new songs being learned.

MUSIC AND FINE ARTS GOVERNMENT

WORSHIP PASTOR

The Worship Pastor has the authority to make changes in the Music and Fine Arts government structure. He is responsible for making appointments to fill vacated leadership positions and has the authority to remove a leader from a position as he deems necessary.

LEADERSHIP TEAM

The Leadership Team consists of the Worship Pastor, Administrative Assistant / Events Coordinator, Section Leaders, Communications Coordinator, and a Member-At-Large. The Leadership Team meets regularly to plan and direct the activities of the ministry.

ADMINISTRATIVE ASSISTANT / EVENTS COORDINATOR

The Administrative Assistant / Events Coordinator assists the Worship Pastor with the operation of the organizational structure of the ministry and coordinates any support activities necessary for the administration and management of Music and Fine Arts. She plans and directs all social events during the year.

SECTION LEADERS

Section Leaders assist the Worship Pastor by maintaining attendance records, reporting them to the Worship Pastor, and striving to ensure that members are thriving and functioning to their full potential. They work to maintain high morale and proper conduct within the section.

COMMUNICATIONS COORDINATOR

The Communications Coordinator is responsible for publishing the weekly InCHOIRer. She assists in maintaining current contact information for all members and makes pertinent information available to the group when needed.

LIBRARIAN

The Librarian maintains the music inventory and ensures that current music is readily available for all members. She maintains proper storage and collection of music and makes sure the Choir Suite and stage are free of loose music.